



Myanmar Program Manager

Position Title:	Myanmar Program Manager		
Location:	Myanmar		
Reports to (title):	Executive Director (US)	Start Date:	2/01/17

Position summary

The Program Manager is a full-time position based in Myanmar that supports the expansion of Empower Generation's programming into Myanmar, starting with the development of a pilot program to identify, train and start up 1-5 women-led renewable energy businesses and establish an organizational presence and in-country partnerships in 2017. Empower Generation currently trains and supports women-led businesses to sell solar lanterns and solar home systems to bottom-of-the-pyramid customers throughout Nepal. Starting in 2017, EG will launch a pilot to expand its program in Myanmar. This position is a critical role in the expansion and success of Empower Generation's women-led, clean energy network throughout developing Asia. The role involves identifying, training and supporting the development of female entrepreneurs, conducting sales promotion programs, ongoing monitoring of businesses, connecting businesses with technology suppliers, legally registering Empower Generation to do business in Myanmar and regular coordination with EG staff in the US and Nepal. Ability to work closely with an international team, and respect for colleagues and beneficiaries of all genders, cultures, and experience are absolute requirements. The candidate must embody not just the day to day responsibilities of the position but also support, reflect, and be motivated by the key goals of the organization to empower women and our customers.

Key responsibilities

- Refine and follow the action plan drafted by EG's Executive Director.
- Work with local partners to identify new communities to target for new enterprises.
- Recruit, train and support entrepreneurs in identified communities.
- Conduct awareness and outreach on social enterprise and renewable energy.
- Monitor and support Renewable Energy Funds administered by community savings and credit cooperatives in identified communities.
- Create reliable information chains and processes to ensure that entrepreneur needs, monitoring, customer feedback and partner relationships are managed in a timely manner.
- Create and implement rigorous EG standards that entrepreneurs and sales agents must follow.
- Develop a positive EG culture among entrepreneurs, agents, target communities and relevant local and national government agencies.
- Advise Empower Generation on the best way to register and operate in Myanmar.
- Establish positive working relationships with vendors and clean energy suppliers.
- Manage the program budget.

Role requirements and skills

- Strong desire to support rural women in Myanmar to become community business leaders
- Excellent communication, interpersonal, and reporting skills
- Strong Knowledge of Microsoft Office
- Fluent in English and Burmese
- Ability to travel to visit projects (50% of the time).
- Strong time management skills and the ability to meet strict deadlines.
- Comfortable working and receiving instruction via email
- 3+ years of work experience preferred
- A university degree

Email a brief cover letter, describing why you are a good candidate for the position and a CV to Program Fellow Hannah Girardeau at hannah@empowergeneration.org and Executive Director Anya Cherneff at anya@empowergeneration.org